

Sugar Grove Public Library District  
Library Board of Trustees  
Wednesday, January 27, 2016  
Board Meeting Minutes

New  
to Approve

**Call to Order and Roll Call**

President Bill Durrenberger called the meeting to order at 7:00 PM

**Present:**

Bill Durrenberger, President; Robert Bergman, Trustee; Anthony Oliver, Trustee; Louise Coffman, Treasurer; Melissa Flint, Secretary; Pat Graceffa, Vice President; Kim Ekker, Trustee; Shannon Halikias, Director

**Public Comment**

None

**Pledge of Allegiance**

**Approval of December 18, 2015 Regular Board Meeting Minutes**

Tabled

**Approval of December 18, 2015 Closed Session Minutes**

tabled

**Correspondence**

Thank you from professor of Governmental Affairs at Waubensee who received a tour and looks forward to working with the library

**Review of Financial Reports**

Presented by Louise Coffman, Treasurer and Shannon Halikias, Director

**Approval of the December 2015 Check Register**

Motion: To Approve the December 2015 Check Register. Motion by Durrenberger. Second by Coffman.

Roll call vote: Durrenberger – yes. Bergman – yes. Oliver – yes. Coffman – yes. Flint – yes. Graceffa – yes. Ekker - yes

**Directors Report**

Presented by Halikias. Waubensee will be conducting a focus group of community members to provide input on the library's website.

**Board Representative Reports**

**Building and Grounds**

Renegotiate landscape and snow removal contract

**Finance**

none

**Personnel / Policy**

**Strategic Planning**

Director Halikias and Vice president Graceffa met at the Waubensee small business center with Harriet Beacher to learn more about strategic planning

**Friends Report**

none

**Old Business**

Discussion regarding the Prairie HOA agreement and communications - tabled

**New Business**

Java Plus Lease renewal – tabled

**WebLinx Contract – action required**

Motion to approve the contract with Weblinx for a comprehensive web design project. Motion by Coffman. Second by Oliver.

Roll call vote: Durrenberger – yes. Bergman – yes. Oliver – yes. Coffman – yes. Flint – yes. Graceffa – yes. Ekker – yes

**Every Library – Discussion**

John Chrastka, Executive director of Every Library, met with library board and staff for a discussion on advocacy and the feasibility of placing the Library on the ballot

**Adjournment**

Motion to adjourn by Durrenberger at 9:00 PM. Second by Oliver.

Voice Vote: All – yes.

Minutes respectfully submitted:

Melissa Flint