

**Policy 510**  
**Community Bulletin Board Policy**

A community bulletin board is available for the display of posters and notices near the public copiers.

**RULES:**

- Material displayed is restricted to announcements of:
  - Library-related programs and services.
  - Cultural events of community-wide interest with local community events taking precedence when space is limited.
  - Non-commercial events of community-wide interest and available to the general public.
  - Items in general support of community service organizations.
- Designated staff members will coordinate and approve all items for display.
- Size and appearance of material are taken into consideration. Material for display on the community bulletin board may not be larger than 12 x 18 inches.
- Material posted is subject for removal when the event has passed or after two weeks, whichever is earlier. Materials may be posted for no longer than 60 days.
- In general, announcements of events devoted primarily to fund-raising are not acceptable.
- The Library is not responsible for materials displayed.

Adopted on October 24, 2014