

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on February 22, 2017 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, February 22, 2017 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - January 25, 2017 – Regular Board Meeting
 - January 25, 2017 – Closed Session Minutes
4. Correspondence
5. Review of Financial Reports
6. Approval of the January 2017 Check Register – Action Required

A review and approval of expenditures for the check register of January, 2017 for \$21,757.36
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning

9. Friends Report

10. Old Business

11. New business

a. Budget Planning – Discussion

Planning for the budget 2017-2018 will shortly begin. Ideas and suggestions are welcomed.

b. Partnership with Sugar Grove Historical Society – Discussion

The Library will work to strengthen a partnership with the Sugar Grove Historical Society for the purposes of promotion, support, and potential grants and programs.

c. Treatment and/or refurbishment of some grounds landscaping – Action Required

The Board will discuss and possibly approve remediation to the pine trees and burning bushes (plant name) which are diseased and/or suffering.

12. Items for next month

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.