



## Sugar Grove Public Library District

### Gallery 125

#### Welcome

Thank you for your interest in Gallery 125 at the Sugar Grove Public Library. The purpose of a gallery in our Library is to provide a space for local artists to exhibit their work while bringing cultural enrichment to our community. Gallery 125 serves as a venue to display creative artistic endeavors and connect artists to patrons.

#### Exhibition Space



- Gallery 125 is located in the main lobby at the front of the Library.
- Two walls measuring 18 feet each are located in this hallway.
- 2D Framed pieces may be hung.
- Weight limit is 15 lbs. each.
- Pieces must be “hang ready.”
- Artist information will be displayed at a kiosk underneath the lettering.

#### Requirements and Guidelines

All artists interesting in exhibiting should complete the attached form and submit to the Library Director. Exhibit forms are available at the Reference Desk or from the SGPL website.

A submission does not necessarily guarantee exhibition. The Library Director will coordinate exhibitions and make selections to provide a cohesive exhibition meeting the tastes of the local community.

Eligible artists must be at least 18 years of age. Priority will be given to Sugar Grove District residents and other artists located in the Kaneland community.

All artwork must be previewed through photographs or digital images prior to acceptance.

SGPL reserves the right to reject any submission which is deemed to be inappropriate to a public Library setting. Exhibition does also not imply endorsement of the viewpoint or belief of the artist. The artwork must be the original creation of the artist, and SGPLD is not responsible for copyright infringement.

Each artist must submit biographical and contact information sheets. An artist's statement is encouraged.

Each piece must be in durable framing for hanging art, and maximum weight should not exceed 15 pounds.

Artists are welcome to sell their pieces to the public, however the Library is not responsible for any transaction. Patrons are artists are responsible for their connections.

Artists are encouraged to attend any opening or reception event.

SGPL is not responsible for theft, preservation, protection, and does not provide insurance, security, or monitoring of the artwork. The artist releases the Library from any liability associated with the artwork.

At least four exhibitions are planned per year, however the Library reserves the right to modify this schedule according to staff time demands and other planned exhibitions.

Final decisions with regards to Gallery 125 are the responsibility of the Library Director.

**All artists will be required to complete an artist's statement and contact information form. This will be available for public viewing by the Gallery. You may prepare extra business cards or informational flyers for our public.**

*Please see the attached submission form*



**Sugar Grove Public Library District**  
**Gallery 125**

Artist/OrganizationName: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_ e-mail: \_\_\_\_\_

Web Page: \_\_\_\_\_

**Description of Pieces for Consideration:**

*Please include title, dimensions, and medium. You may attach digital images to this submission.*

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

*I have read and agree to the SGPLD guidelines for display which includes that the SGPL has no responsibility or insurances for the loss, damage, or theft of any item.*

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_