**Public/Legal Notice**

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on Wednesday, January 22, 2025 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

**Agenda**

**Regular Meeting of the Board of Trustees**

**Sugar Grove Public Library District**

**Wednesday, January 22, 2025** **6:30pm**

1. **Call to Order**
2. **Board of Trustee Roll Call**
3. **Public Comment** -copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records\*
4. **Pledge of Allegiance**
5. **Consent Agenda – *Action Required***
   1. December 2024 Expenditures
   2. Regular Board Minutes 12/18/2024
   3. Per Capita Grant Submission (due by 1/30/2025)
   4. Upgraded Lighting for Men’s Restroom, Children’s Lounge, Staff Women’s Bathroom (Capital Needs Plan)
6. **Director’s Report**
7. **Board Representative Reports**

Building and Grounds

Finance

Personnel/Policy

Strategic Planning

1. **Library Foundation Report**
2. **Trustee Open Comments and Discussion**
3. **Old Business**
   1. Library Board Trustee Job Description
   2. Policy 200 - Collection Development Policy
   3. Policy 205 - Materials Reconsideration Policy & Reconsideration of Materials Form
   4. Brainfuse & Pronunciator Database Subscription, $2,940
4. **New Business**
   1. Policy 740 - Gifts Policy
   2. Policy 320 – License Plate Sticker Plate Service Agreement and Set Processing Fee
   3. Tree Donation
   4. Groovin’ in the Grove Bank Account Updated from Village to Chamber
   5. Roofing and Cuppola Project Proposals
5. **Items for next month**
6. **Adjournment**
   1. Next scheduled meeting Wednesday, February 26, 2025, 6:30 pm

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

* Speak only when recognized by the President of the Board or person conducting the meeting.
* Rise and state their name
* Limit their public comment time to three (3) minutes
* Make public comment that related to Library business only.