

## **Public/Legal Notice**

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on September 25, 2023, at 6:30pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive, Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

## **Agenda**

### **Regular Meeting of the Board of Trustees Sugar Grove Public Library District Monday, September 25, 2023 6:30pm**

- 1. Call to Order**
- 2. Board of Trustee Roll Call**
- 3. Public Comment** - copies of written comments may be given to the Board's Secretary for inclusion in the Library's public records\*
  - a. Pledge of Allegiance
- 4. Public Hearing: Budget and Appropriation Ordinance 2023-09-25**
- 5. Review of Financial Reports**
- 6. Consent Agenda – Approve**
  - a. Budget and Appropriations Ordinance 2023-09-25 which includes the Certified Estimate of Revenues
  - b. Regular Board Meeting minutes 7-26-23
  - c. Regular Board Meeting minutes 8-23-23
  - d. July 2023 Expenditures: \$77,881.86
  - e. August 2023 Expenditures: \$96,950.78
  - f. IPLAR (Illinois Public Library Annual Report) Submission
  - g. Policy 460 Computer and Internet Usage for Patrons
  - h. Updated LIMRiCC (Intergovernmental Agreement) IGA
  - i. Biblioboard Subscription
  - j. Updated Board Bylaws Virtual Attendance Policy to accommodate childcare as a qualified reason for remote attendance
  - k. Affirm Trustee List
- 7. Correspondence**

**8. Director's Report**

**9. Board Representative Reports**

Building and Grounds

Finance

Personnel/Policy

Strategic Planning

**10. Library Foundation Report**

**11. Trustee Open Comments and Discussion**

**12. Old Business**

**13. New Business**

- a. Trustee Appointment - Discussion with any interested trustees for the open position
- b. Staff Development Day – **Action Required**  
Library closed to public on Tuesday November 14 for staff development
- c. Health Insurance – **Action Required**
- d. Review general insurance liability quote – **Action Required**
- e. Levy draft - Discussion

**14. Items for next month**

**15. Adjournment**

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.