

Sugar Grove Public Library District (SGPLD)

Library Board of Trustees

Regular Board Meeting Agenda: Wednesday, August 23, 2023 6:30pm

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on August 23, 2023, at 6:30pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive, Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees

Sugar Grove Public Library District

Wednesday, August, 23, 2023 6:30pm

1. **Call to Order**
2. **Board of Trustee Roll Call**
3. **Public Comment** - copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
4. **(Reordered) New Business** – New Trustee Appointment. Trustees will discuss the appoint of candidate to available seat on the Board of Trustees– **Action Required**
5. **Oath of Office – Administered**
6. **Public Hearing:** Budget and Appropriations Ordinance 2023-08-23
 - Motion to open the public hearing*
 - The Board will review Budget and Appropriations Ordinance, authorizing the Library to expend funds necessary for the operations of the facility. Members of the public are welcome to ask questions or provide feedback.
 - Motion to close the public hearing*
7. **(Reordered) Old Business**
 - a. Approve Budget and Appropriations Ordinance 2023-08-23 - **Action Required**
8. **Approval of Meeting Minutes**
 - a. Approval of Minutes from Regular Board Meeting on July 26, 2023
9. **Correspondence**
10. **Review of Financial Reports**

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11. Approval of the July 2023 Check Register for \$77,881.86

12. Director's Report

13. Board Representative Reports

Building and Grounds

Finance

Personnel/Policy

Strategic Planning

14. Friends and Foundation Reports

15. Trustee Open Comments and Discussion

16. New Business

- a. Review general insurance liability quote – **Action Required**
Representatives from Cook & Kocher insurance will present insurance coverage options.
- b. Adopt a Certified Estimate of Revenues by Source – **Action Required**
- c. Health Insurance – *Discussions of quotes/insurance vendors*
- d. LIMRICC IGA Updates – **Action Required**
 - i. Resolution 2023-08-23-1: Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow for Administrative Amendments to the Intergovernmental Agreement
 - ii. Resolution 2023-08-23-2: Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow for Substantive Amendments to the Intergovernmental Agreement
- e. Approval of BiblioBoard Contract for content management database – **Action Required**
- f. Approval of IPLAR (Illinois Public Library Annual Report) report. – **Action Required**
Board will review annual report and authorize library staff to submit by September 1 deadline
- g. Policy 460 Computer and Internet Usage for Patrons – **Action Required**
- h. Affirmation of Board Trustees list for County Clerk and IL state librarian – **Action Required**

17. Items for next month: Fund Balance Policy, Library Card Policy Update, Health insurance approval, Amend Board Virtual Attendance Policy to Include update from Governor

18. Adjournment

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.