

## **Public/Legal Notice**

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on June 22, 2022 at 125 S. Municipal Drive in Sugar Grove, Illinois in the Board Room. This meeting is open, and members of the public are welcome to attend.

**Pandemic Meeting Notice:** This meeting of the Board will be held as a hybrid, and Trustees may be present via Zoom or at the Library. Open portions of the meeting are open to the public.

Sugar Grove Library is inviting you to a scheduled Zoom meeting.

Time: Jun 22, 2022 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85876936506?pwd=QTJacktyZ3BJUDJrVINYazcwbjNwUT09>

Meeting ID: 858 7693 6506

Passcode: 261177

One tap mobile

+13126266799,,85876936506#,,,,\*261177# US (Chicago)

+13017158592,,85876936506#,,,,\*261177# US (Washington DC)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 858 7693 6506

Passcode: 261177

Find your local number: <https://us02web.zoom.us/j/85876936506?pwd=QTJacktyZ3BJUDJrVINYazcwbjNwUT09>

## **Agenda**

### **Regular Meeting of the Board of Trustees**

#### **Sugar Grove Public Library District**

**Wednesday, June 22, 2022 6:30 p.m. Board Room**

1. Call to Order
2. Board of Trustees Roll Call
3. Public Comment – Copies of written comments may be given to the Board’s secretary for inclusion in the library’s public records\*
  - a. Pledge of Allegiance
4. Approval of Minutes – Action Required
  - a. May 25, 2022 Regular Meeting Minutes
5. Correspondence
6. Review of Financial Reports
7. Approval of the Check Registers – Action
  - a. A review and approval of expenditures for the check register for May 2022:  
\$71,994.17

8. Director's Report
9. Board Representative Reports
  - a. Building and Grounds
  - b. Finance
  - c. Personnel/Policy
  - d. Strategic Planning
  - e. Referendum
10. Friends and Foundation report
11. Trustee Open Comments and Discussion
  - a. An opportunity for Trustees to provide comment, discussion or news of interest.
12. Old Business
  - a. Tentative Budget and Appropriations Ordinance/Set Date of Hearing- *Action Required*  
The Board will review the tentative Budget and Appropriations Ordinance, and set the date for the hearing on August 24, 2022.
  - b. Policy 500 - Meeting Room Policy - *Action Required*  
The Board will review the Meeting Room Policy for changes needed due to new Meeting Rooms, and the expiration of the pandemic fee waiver.
  - c. Close Local Deposit x2781 Checking Account - *Action Required*  
The board will vote to close a local deposit checking account that is not utilized by the Library.
13. New Business
  - a. Open Library PayPal account – *Discussion*  
The Board will review information on obtaining a PayPal account for the primary use of accepting fine and fee payments through the Library's new catalog.
  - b. Policy 200 – Collection Development Policy – *Discussion*  
The board will review the current collection development policy and process for reconsideration of materials.
14. Items for Next Month
15. Adjourn

**\*SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY** Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.