

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on February 23, 2022 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Pandemic Meeting Notice: This special meeting of the Board will be held as a hybrid, and Trustees may be present via Zoom or at the Library. Open portions of the meeting are open to the public.

Join Zoom Meeting

<https://us02web.zoom.us/j/88906568534?pwd=a3F6STR1c3kvSUxGeG0xQkJuZUJqZz09>

Meeting ID: 889 0656 8534

Passcode: 698858

Phone Access: 312 626 6799 US (Chicago)

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, February 23, 2022 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – Copies of written comments may be given to the Board’s secretary for inclusion in the library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – **Action Required**
 - a. January 26th, 2022 Regular Meeting
 - b. January 26th, 2022 Regular Meeting – Closed Session #1
 - c. January 26th, 2022 Regular Meeting – Closed Session #2

New Business: (reordered)

4. Trustee Appointment – **Action Required**

Trustees will discuss the appointment of candidate to available seat on the board of Trustees.
5. Oath of Office – Administered

The oath of office will be administered to the candidate selected to the available seat on the Board of Trustees.

Regular Agenda Resumes:

6. Correspondence
7. Review of Financial Reports
8. Approval of the Check Registers – **Action Required**
 - a. A review and approval of expenditures for the check register for January 2022 - \$66,288.62
9. Director’s Report
10. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
11. Friends and Foundation report
12. Trustee Open Comments and Discussion
 - a. An opportunity for Trustees to provide comment, discussion or news of interest.
13. Old Business
 - a. Live and Learn Construction Grant – Discussion
 - b. Affirmation of Trustee List – Discussion

The Board will review the latest update to the Trustee list to be sent to the Secretary of State.
 - c. Per Capita Grant – Discussion

The Per Capita grant was submitted on February 14, 2022 with the updated population statistic.
 - d. “Resolution No 2022-02-23” NIMEC bid authorization- **Action Required**

Authorize the participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and authorize the Library Director to approve a contract with the lowest cost electricity provider for a period of up to 36 months
 - e. Closed Minute Review - **Action Required**

The Board will conduct a bi-annual review of Closed Session minutes to determine their release.
14. Items for Next Month
15. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.