

Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, Aug 24, 2022, 6:30 p.m. Board Room

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on Aug 24, 2022 at 125 S. Municipal Drive in Sugar Grove, Illinois in the Board Room. This meeting is open, and members of the public are welcome to attend.

Pandemic Meeting Notice: This meeting of the Board will be held as a hybrid, and Trustees may be present via Zoom or at the Library. Open portions of the meeting are open to the public.

Sugar Grove Library is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82766577145?pwd=bVUzUThNVTdGNjZFOWhYczYzSnBKZz09>

Meeting ID: 827 6657 7145

Passcode: 067762

One tap mobile

+13126266799,,82766577145#,,,,*067762# US (Chicago)

+19292056099,,82766577145#,,,,*067762# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 646 931 3860 US

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

+1 669 444 9171 US

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Find your local number: <https://us02web.zoom.us/j/82766577145?pwd=bVUzUThNVTdGNjZFOWhYczYzSnBKZz09>

*SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.

Agenda

1. Call to Order
2. Board of Trustees Roll Call
3. Public Comment – Copies of written comments may be given to the Board’s secretary for inclusion in the library’s public records*
 - a. Pledge of Allegiance
4. Public Hearing:

Motion to open the public hearing

Budget and Appropriations Ordinance 24-8-22 - **Action Required**

The Board will review Budget and Appropriations Ordinance, authorizing the Library to expend funds necessary for the operations of the facility. Members of the public are welcome to ask questions or provide feedback.

Motion to close the public hearing

5. Old Business (reordered)
 - a. Budget and Appropriations Ordinance 24-8-22 - **Action Required**
The Board will approve Budget and Appropriations Ordinance 24-8-22.

Motion to go into closed session

6. Closed Session (5 ILCS 120/2) - **Action Required**
 - (c) Exceptions. A public body may hold closed meetings to consider the following subjects:
 - (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Motion to return to open session

7. Approval of Minutes – **Action Required**
 - a. July 27, 2022 Regular Meeting Minutes
 - b. July 27, 2022 Closed Session Meeting Minutes

8. Correspondence

9. Review of Financial Reports

10. Approval of the Check Registers – **Action Required**

- a. A review and approval of expenditures for the check register for July 2022

11. Director’s Report

12. Board Representative Reports

- a. Building and Grounds
- b. Finance
- c. Personnel/Policy
- d. Strategic Planning
- e. Referendum

13. Friends and Foundation report

14. Trustee Open Comments and Discussion

- a. An opportunity for Trustees to provide comment, discussion or news of interest.

15. New Business

a. IPLAR – **Action Required**

The Board will review and authorize Library staff to submit the completed Illinois Public Library Annual Report to the Illinois State Library in compliance with 75 ILCS 16/30-65 (due September 1, 2022)

b. Library Hours Reduction – **Action Required**

The Board will approve the reduction of operating hours due to budget constraints and staffing shortages.

c. Staff Development Day Closure Approval – **Action Required**

The Board will approve closing the Library for a Staff Development Day on Thursday October 20th.

d. Items for September Agenda – Discussion

14. Adjourn