

Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, October 26, 2022, 6:30 p.m. Meeting Room C

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on October 26, 2022 6:30 pm at 125 S. Municipal Drive in Sugar Grove, Illinois in the Meeting Room C. This meeting is open, and members of the public are welcome to attend.

Pandemic Meeting Notice: This meeting of the Board will be held as a hybrid, and Trustees may be present via Zoom or at the Library. Open portions of the meeting are open to the public.

Sugar Grove Library is inviting you to a scheduled Zoom meeting.

Topic: October Board Meeting 10-26-22

Time: Oct 26, 2022 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86353872575?pwd=cEpYSUFmdmFTMWU1Nm1PWU5aZjFkQT09>

Meeting ID: 863 5387 2575

Passcode: 031511

One tap mobile

+13126266799,,86353872575#,,,,*031511# US (Chicago)

+13092053325,,86353872575#,,,,*031511# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 309 205 3325 US

+1 646 931 3860 US

Meeting ID: 863 5387 2575

Passcode: 031511

Find your local number: <https://us02web.zoom.us/j/kcfGJm78zA>

***SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY** Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.

Agenda

1. Truth in Taxation Hearing / Call for Public Comment – **Action Required**
 - a. Motion to open the Public Hearing for public comment for the approval of a proposed tax levy increase for the Sugar Grove Public Library District to be collected for fiscal year 2023-2024.
 - b. Public Comment
 - c. Motion to adjourn the Public Hearing – **Action Required**
2. Call to Order
3. Board of Trustees Roll Call
4. Public Comment – Copies of written comments may be given to the Board’s secretary for inclusion in the library’s public records*
 - a. Pledge of Allegiance
5. Approval of Minutes – **Action Required**
 - a. Sept 28, 2022 Regular Meeting Minutes
 - b. Oct 5, 2022 Special Meeting Minutes
6. Correspondence
7. Review of Financial Reports
8. Approval of the Check Registers – **Action Required**

A review and approval of expenditures for the check register for Sept 2022: **54,331.86**
9. New Business (reordered)
 - a. Financial Analysis Presentation – Discussion
Jamie Rachlin of Meristem Advisors will review the Library District’s finances and projections if no additional funding can be obtained.
10. Director’s Report
11. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
 - e. Referendum

12. Friends and Foundation report

13. Trustee Open Comments and Discussion

An opportunity for Trustees to provide comment, discussion or news of interest.

14. New Business (continued)

a. (reordered)

b. Approve Levy Ordinance 2022-10-26 – **Action Required**

The annual levy necessary to secure funding for District operations.

c. System Upgrade HVAC Temperature Control/Building Automation System Services Proposal – **Action Required**

Library’s HVAC automation system may need replacement.

d. Holiday Closing Schedule – **Action Required**

This will provide the holiday closing schedule for the Library in calendar year 2023

e. Board Meeting Schedule – **Action Required**

This will provide the board meeting schedule for the Library in calendar year 2023

f. Trustee Appointment – Discussion

The board will discuss trustee vacancy and election.

g. Per Capita Grant - Discussion

Requirements for the Per Capita grant due in Jan 2023 will be reviewed by the Trustees.

h. Items for November Agenda – Discussion

15. Adjourn

16. Upcoming Scheduled Meeting: Wednesday November 16, 6:30 pm