

Public Notice:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on April 28, 2021 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, April 28, 2021 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - March 24, 2021 – Regular Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the Check Registers – Action Required
 - A review and approval of expenditures for the check register for March - \$48,071.61
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning

9. Friends and Foundation Report

10. Old Business

- a. Pandemic Reopening Operations – Discussion
April Ongoing Information

11. New business

- a. Café Area Restoration – Discussion
An update will be provided concerning the restoration of the Café and periodical room.
- b. Live and Learn Grant – Discussion
An update will be provided concerning the Live and Learn construction grant submission which has been awarded. Details are pending concerning timeline.
- c. Working Budget for FY 2021-22– Discussion
The first draft of the working budget will be discussed, and feedback welcomed.
- d. Exploration of April 2023 Referendum Action – Action Required
The Board will review information provided on bond payoff timeline and the necessary steps to consider a referendum.
- e. Trustee Term List – Discussion and Action Required
This will update the certification of trustee terms. A discussion of the open position will be held.
- f. Strategic Plan – Discussion
A networking and webinar event is available for Trustees on May 11 through RAILS. Further thoughts may wish to be shared about Strat Plan development planning.
- g. Walk Through – Discussion
The Board will do a walkthrough of the building and assess the current restoration and construction project, and suggest improvements for the next budget cycle.

12. Items for Next Month

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.

- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.