

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on February 27, 2019 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, February 27, 2019 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - January 23th, 2018 - Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the January 2019 Check Register – Action Required
 - A review and approval of expenditures for the check register of Jan, 2019- \$60,455.35
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
9. Friends Report
10. Old Business
 - a. Annual Report – Discussion
 - The final version of the Annual Report is now live and available for download. A copy is provided to Trustees.

11. New business

- a. Resolution 2019-2-27 "Authorized Signers for Library Bank Accounts"- Action Required
This resolution removes previous signers, and authorized the updated list of bank account signers.
- b. Letter to Old Second authorizing bank signatories and administrator – Action required
The attached letter will authorize bank signatories with the Library Director as official administrator. The Board may wish to add more signatories from the Board of Trustees to assist the Library in emergencies.
- c. Kane County Riverboat Grant – Action Required
The board will discuss a grant for the Kane County Riverboat Grant and authorized the application of the grant or the "Library of Wonderful Things" and other makery items.
- d. Minimum Wage – Discussion
The Director will provide an overview to upcoming changes to the minimum wage and the impact to the Library. Full details are not yet known.
- e. Metronet Proposal – Discussion and Action Required
A proposal for the a change from Mediacom to Metronet for high speed internet service will be evaluated.

14. Items for next month

15. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.