

**Sugar Grove Public Library District (SGPLD)**

**Library Board of Trustees**

Regular Board Meeting Agenda: Wednesday, October 23, 2024 6:30pm

**Public/Legal Notice**

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on Wednesday, October 23, 2024 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

**Agenda**

**Regular Meeting of the Board of Trustees**

**Sugar Grove Public Library District**

**Wednesday, October 23, 2024 6:30pm**

1. **Call to Order**
2. **Board of Trustee Roll Call**
3. **Public Comment** - copies of written comments may be given to the Board's Secretary for inclusion in the Library's public records\*
4. **Pledge of Allegiance**
5. **Consent Agenda – Action Required**
  - a. September 2024 Expenditures
  - b. Levy Ordinance 2024-10-23
  - c. Audit for Fiscal Year 2024
  - d. Annual Financial Report to the Comptroller
  - e. Bi-Annual Review of Closed Minutes Recommendation from Board Secretary
  - f. HRA Reauthorization for 2025
6. **Director's Report**
7. **Board Representative Reports**
  - Building and Grounds
  - Finance
  - Personnel/Policy
  - Strategic Planning – Review from 10/1/2024 meeting
8. **Library Foundation Report**
9. **Trustee Open Comments and Discussion**

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**10. Old Business**

- a. Regular Board Meeting Minutes 8/28/2024 - **Action Required**
- b. Regular Board Meeting Minutes 9/25/2024 - **Action Required**
- c. Snow Plowing Contract - **Action Required**

**11. New Business**

- a. Annual subscription to Chicago Community Collection and HeritageHub – **Action Required**
- b. Medical Insurance Plan Renewal for 2025 - **Action Required**
- c. Library Liability Insurance Renewal effective 11/1/2024 - **Action Required**

**12. Items for next month**

- a. Holiday Closing Schedule
- b. Board Meeting Schedule
- c. Employee Insurance Additions
- d. Per Capita Grant Discussion of Requirements for January 2025 submission

**13. Adjournment**

- a. Next scheduled meeting Wednesday November 13, 6:30 pm

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.