

**Sugar Grove Public Library District  
Library Board of Trustees  
Wednesday, May 25, 2016  
Board Meeting Minutes**

**Call to Order and Roll Call**

President Bill Durrenberger called the meeting to order at 700 PM

**Present:**

Bill Durrenberger, President; Robert Bergman, Trustee; Kim Ekker, Trustee;; Pat Graceffa, Vice President; Debbie DeBoer, Treasurer; Shannon Halikias, Director

Melissa Flint, Secretary; arrival at 7:05

Anthony Oliver, Trustee; arrival at 7:58

**Public Comment**

None

**Pledge of Allegiance**

**Correspondence:** Received letter from home owners association informing the library of a special assessment and sidewalk repairs of the neighborhood. The library owns seven lots and will be charged \$215.00 per lot for the sidewalk repairs in the neighborhood.

**Approval of March 23, 2016 Regular Board Meeting Minutes**

Motion: To approve March 23, 2016 regular board meeting minutes with corrections made. Motion by Durrenberger. Second by Graceffa

Roll call vote: Durrenberger – yes. Bergman – yes. Ekker – yes. Graceffa – yes. DeBoer – yes. Flint – yes. Oliver – Abstain

**Approval of April 27, 2016 Regular Board Meeting Minutes**

Motion: To approve April 27, 2016 regular board meeting minutes with corrections made. Motion by Graceffa. Second by Durrenberger

Roll call vote: Durrenberger – yes. Bergman – yes. Graceffa – yes. DeBoer – yes. Flint – yes. Oliver – Abstain. Ekker – Abstain.

**Review of Financial Reports**

Financial reports presented by Shannon Halikias. Halikias informs the board that new treasurer DeBoer has gone well so far and training will continue.

**Approval of the May 2016 Check Register**

Motion: To Approve the May 2016 Check Register. Motion by Durrenberger. Second by Bergman.

Roll call vote: Durrenberger – yes. Bergman – yes. Ekker – yes. Graceffa – yes. DeBoer – yes. Flint – yes. Oliver – Absent

**Directors Report:**

Halikias reports on the outcome of the recent survey, receiving 180 responses so far from the public.

**Board Representative Reports**

**Building and Grounds**

On Mondays and Tuesdays there are two regular volunteers to work on the landscaping

**Finance**

Treasurer DeBoer reports that she has completed her first training session to be a library trustee and treasurer.

**Personnel / Policy**

none

**Strategic Planning**

Survey in progress 180 responses so far.

### **Friends Report**

Graceffa reports that she has gathered names and telephone numbers of volunteers who would collaborate with staff to create a potential fundraiser for the library.

### **Old Business:**

#### **Library Survey and Strategic Planning**

The board will hold a special meeting on Saturday June 11 at 1:00 pm for a workshop style planning session with a specialist.

#### **Café Lease**

Halikias reports that negotiations of the new lease with Modest Coffee went well and there will be a meet and greet from 11am to 2 pm on June the fourth as part of the summer reading program. Modest Coffee's official opening date will be June the 9<sup>th</sup> with a ribbon cutting.

Motion: To approve the café lease and terms for Modest Coffee with amendments. Motion by Durrenberger. Second by Ekker.

Roll call vote: Durrenberger – yes. Bergman – yes. Ekker – yes. Graceffa – yes. DeBoer – yes. Flint – yes. Oliver – Absent

#### **Working Budget for FY 2016-2017**

Motion: To approve the working budget for the next fiscal year. Motion by DeBoer. Second by Flint.

Roll call vote: Durrenberger – yes. Bergman – yes. Ekker – yes. Graceffa – yes. DeBoer – yes. Flint – yes. Oliver – Absent

### **New Business**

#### **Gallery 125 Discussion**

Halikias discusses her plans to open Gallery 125, named for the address of the building, in the library to bring art and artists from the community to the library.

#### **SWAN and MAGIC Merger – update and discussion**

Halikias updates the board on the upcoming SWAN and MAGIC merger and what it means for the Library

#### **Items for June Agenda**

Trustee Flint announced her resignation as Library Board Trustee and Secretary as she will be moving outside of the Sugar Grove Public Library District and will not be able to serve.

Publications will be made to the public of the vacancy and encourage interested patrons to bring in their letter of interest to the board.

Motion: President Durrenberger motions to go into closed session under Closed Session Citation: (5 ILCS 120/2) under the open meeting act when action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Second by Oliver.

Roll call vote: Durrenberger – yes. Bergman – yes. Ekker – yes. Graceffa – yes. DeBoer – yes. Flint – yes. Oliver – yes

Meeting in Closed Session at 8:16

Motion: To resume meeting as open session at 8:38. Motion by Graceffa. Second by Durrenberger.

Roll call vote: Durrenberger – yes. Bergman – yes. Ekker – yes. Graceffa – yes. DeBoer – yes. Flint – yes. Oliver – yes

#### **Adjournment**

Motion to adjourn by Oliver at 8:39 PM. Second by Durrenberger.

Voice Vote: All – yes.

Minutes respectfully submitted:

Melissa Flint