

## Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on March 27, 2019 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

## Agenda

### **Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, March 27, 2019 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records\*
  - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
  - February 27<sup>th</sup>, 2018 - Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the February 2019 Check Register – Action Required

A review and approval of expenditures for the check register of Feb, 2019- \$704,408.95  
\*bond payment included in this month’s payments
7. Director’s Report
8. Board Representative Reports
  - a. Building and Grounds
  - b. Finance
  - c. Personnel/Policy
  - d. Strategic Planning
9. Friends Report
10. Old Business
  - a. Metronet Proposal – Discussion and Update

## 11. New business

- a. Financial Chronology for FY 19/20- Action Required  
This financial chronology for our next fiscal year will be reviewed and approved. The chronology sets the schedule for working budget, budget ordinances, public notice, and levy.
- b. Library of Wonderful Things – Action required  
The policy and waiver for the new Library of Wonderful Things will be reviewed and discussed.
- c. Staff Development Day- Discussion  
The upcoming Staff Development Day agenda will be shared. Feedback is welcomed from Trustees.
- d. Budget Planning – Discussion  
Budget planning is in progress, and Trustees are encouraged to share their feedback and ideas as we match our available dollars to projects.

## 14. Items for next month

## 15. Adjourn

### SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.