

**Sugar Grove Public Library District  
Library Board of Trustees  
Wednesday, January 25, 2017  
Regular Board Meeting Minutes**

**Call to Order and Roll Call**

President Anthony Oliver called the meeting to order at 6:31 pm.

**Present:** Anthony Oliver, President; Bill Durrenberger, Vice-President; Bob Bergman, Trustee; Pat Graceffa, Secretary; Kim Ekker, Trustee; Debbie DeBoer, Treasurer; Vivian Santos-Buch, Trustee; Shannon Halikias, Director.

**Public Comment:** None

**Pledge of Allegiance**

**Approval of Minutes December 14, 2016 Regular Board Meeting – Open Session.**

Motion: To approve the December 14, 2016 Minutes - Motion made by Durrenberger, Second by DeBoer. Roll Call Vote: Durrenberger – yes, Bergman – yes, Oliver-yes, Ekker – yes, Santos-Buch – yes, DeBoer-yes, Graceffa – yes.

**Correspondence:** Thank you from Friends. Secretary of State-Travel Control Act

**Review of Financial Reports** No questions

**Approval of December 2016 Check Register**

Motion: To approve the December 2016 Check Register. Motion made by Bergman Second by DeBoer. Roll Call Vote: Oliver – yes, Durrenberger – yes, Bergman – yes, Santos-Buch – yes, Ekker – yes, Graceffa – yes, DeBoer-yes.

**Director Report** – Shannon invited Trustees to Gallery 125 event on 2/15/17, Open Mic Night and Winter Farmers Market.

**Board Representative Reports**

**Building & Maintenance** –Make sure caulk is done every two years. Shannon would like to take Clark out to lunch. Suggested Cordigan be taken too.

**Finance:** Nothing

**Personnel:** Under new business tonight

**Friends Report** – Nothing

**Old Business:** Health reimbursement accounts were maintained by last minute legislation. Discussed Trustee terms as figured out by lawyer.

**New Business:**

**Approval to authorize Sugar Grove Library "Liquor in Libraries" Alcoholic Beverage Policy effective immediately.**

Motion: To approve Sugar Grove Library "Liquor in Libraries" Alcoholic Beverage Policy. .  
Motion made by Graceffa. Second by DeBoer. Roll Call Vote: Oliver – yes,  
Durrenberger:– yes, DeBoer – yes, Bergman – yes, Santos-Buch – yes, Ekker – yes,  
Graceffa – yes.

**Dram Shop Insurance** – Library Friends will pay \$350.00 for Dram Shop Insurance.

**Approval to adopt Resolution No. 17-1-25 a resolution reducing Trustee Terms to four years**

Motion: To approve to adopt Resolution No. 17-1-25. A resolution reducing Trustee Terms to four years. Motion made by Durrenberger Second by Bergman. Roll Call Vote: Oliver-yes, Durrenberger:– yes, DeBoer – yes, Bergman – yes, Santos-Buch – yes, Ekker – yes, Graceffa – yes.

**Trustee Elections** – Trustee Graceffa's term ends 2017.

**Approval to go into Closed Session 7:21 pm**

Motion: To approve going into closed session to discuss Assistant Director/Adult Service Manager new position.

Motion made by Durrenberger. Second by Santos-Buch. Roll Call Vote: Durrenberger:– yes. Oliver – yes, Bergman – yes, Santos-Buch – yes, Ekker – yes, DeBoer-yes, Graceffa – yes.

**Approval to go back in Open Session at 7:33 PM**

Motion: To approve going back into open session.

Motion: To go back into open session. Motion made by DeBoer. Second by Santos-Buch. Roll Call Vote: Durrenberger:– yes. Oliver – yes, Bergman – yes, Santos-Buch – yes, Ekker – yes, DeBoer-yes, Graceffa – yes.

**Approval of new position of Assistant Director/Adult Service Manager & Salary**

Motion: To approve Genna Mickey to the new position of Assistant Director/Adult Service Manager & Salary of \$33,500 a year: Motion made by Durrenberger. Second by DeBoer.. Roll Call Vote: Durrenberger:– yes, Oliver – yes, Bergman – yes, Santos-Buch – yes, Ekker – yes, DeBoer-yes, Graceffa – yes,

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**Motion:** To adjourn the meeting at 7:38 pm. Motion by Durrenberger . Second by DeBoer

Voice vote: All yes. Motion passed.

