

ORDINANCE 2017-08-23
(B&A Ordinance)

An ordinance adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Sugar Grove Public Library District, Kane County, Illinois, for the fiscal year beginning July 1, 2017, and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object or purpose.

BE IT ORDAINED by the Board of Library Trustees of the Sugar Grove Public Library District as follows:

SECTION 1: The following is the Annual Budget and Appropriation for The Sugar Grove Public Library District for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Budget Category	Budget	Appropriation
1. General/Corporate Fund		
<u>A. Library Materials</u>		
Per Capita Grant – Library Materials	\$10,000	\$20,000
Adult	\$37,000	\$50,000
Teen	\$8,500	\$12,000
Youth	\$17,500	\$25,000
Newspapers and Periodicals	\$2,500	\$3,000
Programs/Supplies	\$5,000	\$10,000
P.A.C.T. – Programs and Program Supplies	\$1,000	\$10,000
Materials Administration and Supplies	\$4,000	\$10,000
<i>Materials Subtotal</i>	<i>\$85,500</i>	<i>\$140,000</i>
 <u>B. General Administration/Facility</u>		
<i>General Operational</i>		
Utilities	\$37,500	\$40,000
Telecommunications	\$8,200	\$10,000
Supplies	\$4,000	\$6,000
Postage	\$1,000	\$1,200
PR/Marketing/Information	\$6,500	\$8,000
Memberships and Development	\$1,000	\$2,000
Other/Contingency/Niceties	\$1,000	\$2,000
<i>Building and Grounds</i>		
Building/System Maintenance and Repair	\$14,000	\$20,000
Custodial/Trash	\$13,000	\$16,000
Equipment Maintenance and Repair	\$10,000	\$15,000
Grounds/Parking Lot	\$4,000	\$10,000
Lawn Care/Snow Removal	\$13,500	\$16,000
Furniture and Equipment Replacement	\$2,500	\$5,000
<i>Technology/Automation</i>		

Server/LAN Infrastructure and Equipment	\$9,000	\$14,000
Computer Software, License, and Subscriptions	\$6,500	\$12,000
<i>Contractual Services</i>		
Consortium/Bibliographic Support	\$17,000	\$20,000
Copier/Printer Leasing and Supplies	\$6,000	\$7,500
Consultants	\$1,000	\$10,000
Legal Counsel	\$2,500	\$30,000
Accounting and Audit	\$10,741.34	\$13,000
Bank Fee and Merchant Charges	\$500	\$1,000
<i>Liability Insurance</i>		
General Liability Insurance	\$8,129.41	\$10,000
Other Liability Insurance	\$4,000	\$5,000
Contingency	\$0	\$10,000

Operations, Administration and Facilities Subtotal \$181,570.75 \$283,700

C. Personnel

Salaries	\$328,652.00	\$345,000
Salaries (FSA/HAS)	\$16,800	\$18,000
Payroll Taxes	\$25,000	\$35,000
Life Insurance/Miscellaneous Benefits	\$1,500	\$2,500
Professional Development/Training	\$3,000	\$6,000

Personnel Costs \$374,952 \$406,500

2. Bond Debt Repayment \$709,891.26 \$715,000.00

3. Audit Fund – moved to Corporate

4. Liability Insurance – moved to Corporate

5. Social Security Contribution – moved to corporate

6. Restricted Expenses - Corporate Fund

Transfer to Savings	\$0	\$10,000
---------------------	-----	----------

7. Special Reserve Expenses (75 ILCS 16/40-50) \$0 \$150,000

Totals	\$1,351,914.01	\$1,705,200
---------------	-----------------------	--------------------

SECTION 2: As part of the Annual Budget, it is stated:

- a. That the cash on hand at the beginning of the fiscal year is 186,134.85
- b. That the estimated cash expected to be received during the fiscal year from all sources is \$1,350,942.69
- c. That the estimated expenditures from the fiscal year are \$1,351,914.01
- d. That the estimated cash expected to be on hand at the end of the fiscal year is 185,163.53
- e. That the estimated amount of taxes to be received by THE SUGAR GROVE PUBLIC LIBRARY DISTRICT during the fiscal year is \$1,310,833.
- f. That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$40,110

SECTION 4: The receipts and revenues of the said SUGAR GROVE PUBLIC LIBRARY DISTRICT derived from sources other than taxation and specifically appropriated, and all unexpected balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied may be transferred to and become part of the Special Reserve Fund (75 ILCS 16/40-50)

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED by the Board of Library Trustees this 23th day of August, 2017 by a vote of:

Ayes: _____

Nays: _____

Absent: _____

Abstaining: _____

APPROVED:

President

ATTEST:

Secretary

(SEAL)